I HEREBY GIVE YOU NOTICE

An Extraordinary Meeting of Little Downham Parish Council will be held on Thursday 24th November 2022 commencing 7.30pm in Little Downham Book Cafe

Members of the press & public are welcome!

AGENDA

1	138/22	**To receive and accept Apologies for Absence:** (LGA 1972 s85 (1))
2	139/22	**To record any declarations of interest:** Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)
3	140/22	**Minutes of previous Meetings** LGA 1972, sch 12, para 41 - To approve the Minutes of the meeting held on 10th November 2022.
4	141/22	**Public Participation –** *To adjourn the meeting to hear from residents present to a maximum of 10 minutes and Councillors that have declared prejudicial interests, to address the meeting in relation to items on this agenda. Subsequently, the meeting may be interrupted at the Chairman's discretion for public comments relating to a specific item.*
5	142/22	**Finance:** i) To consider additional payments as presented. This will be presented on the day of the meeting to allow for all payments to be included up to that date.
6	143/22	**Clerks Report:** To consider the report and respond to any requests for comments. **Report attached.**
7	144/22	**Planning Applications/Decisions/Appeals:** To consider and comment on new applications, amendments or appeals received. To note any decisions made or discuss any notice of pre-application stage proposals. **List attached**
8	145/22	**Council Matters** i) Update on hiring Myles Meadow and Holt Meadow for grazing horses.
9	146/22	**Parish Council Land and Assets** i) All Weather Court Refurbishment – to consider appointing SSL Sports Pitch Consultants to undertake the Tender process for the required new surface at the facility as per Phase 2 of their fee proposal. This is at a cost of £3,660.00. ii) To consider costs for repairing safety surfaces at LD Play Area as per Safety Inspection Report. Quotes attached.
10	147/22	**Parish Matters** i) Pymoor Village Sign – update on quote process ii) To review the Sustrans Feasibility Study, Ely-Little Downham Route and respond.
11	148/22	**Highways Matters** i) LHI Scheme, B4114 – update on solar studs' installation along Ely Road. ii) TTRO Application, Pymoor – to review and comment where necessary.
12	149/22	**Ouse Washes:** Rolling item to update and inform Council when updates are available.
13	150/22	**Internal Drainage Board:** (i) To receive an update on the recent works carried out by the IDB along Hurst Lane.

14	151/22	**Warm Hub Initiative:** To update Members on the position of the scheme.
15	152/22	**Matters to Share or Inform the Next Meeting:** Verbal only, no decisions can be made.
16	153/22	**To confirm the date of the next Meeting** Full Council – 1st December 2022 – Pymoor Social Club, Pymoor. **Please see the website for meeting location details www.littledownham.net** **Press and Public Welcome**
17	154/22	**Close of Meeting**

SUPPORTING DOCUMENTS

Item: 140/22

Minutes of the Meeting of Little Downham Parish Council
held on Thursday 10th November 2022 at 19:30 in Pymoor Social Club

Present: Councillors
D Parson (Chairman)
R. Maxey — A. Martin
G. Taylor — K. Hills
A Butcher — M. Taylor
J. Waters — J. Barker
O. Winters

In attendance: Kate Palmer (Clerk to the Council)
Also Present – Cllr Dupre, Cambridgeshire County Council

1	120/22	**To receive and accept Apologies for Absence:** (LGA 1972 s85 (1)) **RESOLVED** to accept apologies from Cllr Spofforth**.** Cllr Winters stated he had not received the agenda in the post. The Clerk confirmed this had been posted to him.
2	121/22	**To record any declarations of interest:** Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations) Cllr Winters insisted on reading the agenda whilst the meeting waited before he would confirm if he had any interests. No interests were declared.
3	122/22	**Minutes of previous Meetings** LGA 1972, sch 12, para 41 - To approve the Minutes of the meeting held on 6th October 2022. – Cllr Winters insisted on reading the minutes whilst the meeting waited for him. Proposed by Cllr Martin to accept the Minutes, Seconded by Cllr M Taylor. Cllr Barker, Waters and Hills abstained as they weren't present at the last meeting. No objections. **RESOLVED** to accept the Minutes of the Meeting as a true record.
4	123/22	**Public Participation –** *To adjourn the meeting to hear from residents present to a maximum of 10 minutes and Councillors that have declared prejudicial interests, to address the meeting in relation to items on this agenda. Subsequently, the meeting may be interrupted at the Chairman's discretion for public comments relating to a specific item.* **None**
5	124/22	**Finance:** ii) To consider the monthly payments schedule as presented (this will be presented on the day of the meeting to allow for all payments to be included up to that date). Members discussed the payments and the Clerk drew their attention to the grass cutting invoices and explained why there were so many. There was a conversation around checking when the contractor attends the sites. Cllr Winters spoke to the Clerk in a derogatory manner saying she should be checking the recreation ground on a weekly basis when meeting with the handyman. The Chairman issued Cllr Winters with a first warning for harassing the Clerk again. **RESOLVED** to accept the payments as presented and for the Clerk to investigate one invoice further. iii) To consider and approve costs involved in preparing the 2021/22 accounts for a new Internal Auditor and supporting the 2022/23 accounts ready for inspection. **RESOLVED** to approve the costs to assist the Clerk with getting accounts ready for inspection.
6	125/22	**County and District Councillor Reports:** i) County Councillor Report – Cllr Dupre gave her report to the meeting and invited questions from Members about matters she had reported on. Cllr Winters immediately began to harangue Cllr Dupre and demanded that she "should be

		honest" about a matter relating to the riverbank. It was not clear what he was referring to specifically. Cllr Winters continue to talk over Cllr Dupre, not allowing her to respond to him. The Chairman issued Cllr Winters with a second warning. Cllr Winters then said to Cllr Dupre "is your brain catching up with me yet?" to which the Chairman issued Cllr Winters with his third warning. Cllr Winters turned and pointed at the Chairman and shouted at him to "shut up". The Chairman immediately suspended the meeting and called to remove Cllr Winters from the meeting because of his behaviour. Cllr Martin proposed this be the case and it was Seconded by Cllr Waters. Those in favour were Cllr M Taylor, G Taylor, Hills, Butcher, and Parson. Cllr Winters was against the proposal. Cllr Maxey and Cllr Barker abstained. RESOLVED that Cllr Winters be removed from the meeting. The Chairman asked Cllr Winters to leave the meeting to which Cllr Winters replied, "I am not leaving this meeting, you call the police if that what you have to do" in a challenging manner. The Chairman subsequently called the Police and was advised that it would be approximately 2 hours before they could attend so at that point cancelled the meeting. No other business was conducted.
7	126/22	**Close of Meeting.** The meeting closed at 8.05pm.

Item: 143/22 – Clerks Report – November 2022

[redacted]

2) The MUGA has had the consultant from SSL look and the report has been shared with Council already. To see what funding can be accessed we need to know how much it will cost to replace the surface. Having spoken with the Football Foundation they are not able to offer any funds without clear costings and they are also not willing to use the funds already granted to do a repair job to enable the carpet to be laid knowing it will be ineffective and won't offer a long-term facility. I do not believe there is any other choice than to go out to tender for a replacement surface and do what we can to get the funding from as many available platforms as possible. This is an agenda item to request approval for SSL to undertake this work as they have the relative expertise.
3) The bulk of the work the IDB proposed to do has now been completed. I believe some planting and surface works remain. Cllr Maxey was very supportive during that time in giving them access and monitoring, I am grateful for that and the feedback I got from him during the work.
4) Having tried to source a grazing permit template for horses I was led to believe that Council will need to apply for planning permission. Following a conversation with ECDC this has now been confirmed. I am in the process of completing this application but it is expected to take between 8-10 weeks to get a response. I have let the person who wanted to hire the fields know this and that they are able to hire them from the time we get permission to do so. I asked Council if they wish me to go ahead and only got 3 responses. This is an agenda item.
5) I have responded to a request from ECDC to share information on how the PC supports vulnerable members of its community. As it stands, we do not offer any service or facilities for any of their categories but I have asked how they think we could and how we would access those who need that support.
6) Cambridgeshire County Council is offering ***Cultivate Cambs*** grants of **between £2,000 to £15,000 for new initiatives that support** adults & older people with care and support needs and children, young people & families, to live independently, safe and well in thriving and inclusive communities. Examples of this are: Community Youth Worker, Good Neighbour Scheme, Men's Shed, Community Warden, Enhanced Community Food Project. If Council see a need for anything like this, please let me know and we can get some pre-application advice.
7) SCRIBE has informed me there will be a price increase from next April of £7.80 per month.

Item: 144/22 - Planning

Confidential Pre-Application Notices

[redacted]

Planning Applications

22/01309/FUL - 6A Third Drove, Little Downham - Temporary siting of mobile home to include timber cladding with raised decking platform to the frontage, alterations to agricultural building and external unit (retrospective).
22/01322/FUL – 10 Matthew Wren Close, Little Downham - Single storey rear extension.
22/01249/FUL – Wood Fen Lodge, 6 Black Bank Road, Little Downham – conversion of a 7-bedroom guest house into two self-catering holiday lodges – Retrospective
22/01315/FUL – 31 Matthew Wren Close, Little Downham - First floor extension above existing single storey side extension. Demolish part of boundary wall and erect fence.

Called In Applications
21/01156/FUL - Alpaca Lifestyle Farm First Drove Little Downham - Application for the continued occupation of a temporary residential building: The application has been put forward for inclusion in the Planning Committee Agenda for the meeting on 30th November 2022.

Planning Decisions
22/00843/ FUL – 31 Cannon Street, Little Downham - Proposed rear extension and internal alterations. – **APPROVED**
22/01038/FUL – 1 Matthew Wren Close, Little Downham - Proposed conversion of the existing 2no. domestic outbuildings from a microbrewery – **APPROVED**
22/00893/FUL - Holly Tree Cottage, 96 Main Street, Little Downham - Single storey rear extension – **APPROVED**
22/01120/FUL -56 Main Street Pymoor - Construction of single storey rear extension - **APPROVED**

Amendments
22/01262/VAR - 5 Third Drove Little Downham - To vary Conditions 1 (Approved plans), 7 (soft landscape works), 8 (boundary treatments), and 13 (biodiversity improvements) of previously approved 20/01416/VAR To vary Condition 1 (Approved drawings) of previously approved 20/00745/FUL for construction of replacement dwelling and garage.

Appeals
DISMISSED - APP/V0510/W/22/3292372 - 10 Fourth Drove, Little Downham
NEW - APP/V0510/W/22/3298559 - Land Rear of The Rectory Main Street Little Downham - Conversion and extension of existing buildings to form one dwelling and construction of four new dwellings
Appellants name: Ely Diocesan Board of Finance - Appeal start date: 17th November 2022
All representations must be received by 22nd December 2022

Item: 146/22 (i) – All Weather Court/MUGA

[redacted]

Item: 146/22 (ii) Play Area Repairs
Costings attached.

Item: 148/22 – LHI Scheme Update
From Cllr Dupre "I've now had a chance to check the LHI progress update, and the status of the solar studs is 'Work ordered. Waiting on delivery date from contractor.' I will see if I can get any more detail from Josh Rutherford."