Little Downham Parish Council

Ms K Palmer
Clerk to the Council

Cllr Dale Parson
Chairman

E-mail: littledownhampc@outlook.com Tel No. 01353 649499

MINUTES of the Full Council Meeting held at Pymoor Social Club on Thursday 12th April 2022 at 7.30pm.

Councillors present: Cllrs D Parson (Chairman), J Barker, R. Maxey, C. Webb, P. Spofforth, G. Taylor, O. Winters
Parish Clerk: Ms K Palmer, Clerk to the Council
Other attendees: 7 members of the public

The Chairman welcomed everyone to the meeting.

MINUTES

1	001/22	**Apologies for Absence:** Cllr Bucher, Cllr Hills, Cllr R Taylor, Cllr M Taylor – their apologies were accepted.
2	002/22	**Declarations of Interest:** Cllr Webb **–** planning application 22/00388/FUL – pecuniary interest Cllr Spofforth -planning application 21/01355/FUL – personal interest
3	003/22	**Minutes of Last Meeting** – To resolve to accept the Minutes of the meeting held on 3rd March 2022. **RESOLVED** to accept the minutes as a true record of the meeting.
4	004/22	**Public Participation –** *To adjourn the meeting to hear from residents present to a maximum of 10 minutes. Subsequently, the meeting may be interrupted at the Chairman's discretion for public comments relating to a specific item.* A representative from LD Cemetery Committee gave a report on costs relating to running the cemetery in support of their request for a grant and for Council to be the Burial Authority.
5	005/22	**County & District Councillor Reports**: None present. Cllr Winters stated Cllr Dupre had not attended a PC meeting for a while. The Clerk agreed to invite her to attend.
6	006/22	**Clerks Report:** A brief verbal report was given.
7	007/22	**Planning Applications:** 22/00266/FUL **–** 22/00266/FUL | Replacement of rear and side elevations white timber framed windows and door with dark grey PVCU grained windows and door of different design | Old Sunday School 75A Main Street Little Downham Ely Cambridgeshire CB6 2ST (eastcambs.gov.uk) **SUPPORT CONSERVATION OFFICERS RECOMMENDATION** 22/00305/AGN - 22/00305/AGN | Construction of agricultural storage building | Green Acres Straight Furlong Pymoor Ely Cambridgeshire CB6 2EG (eastcambs.gov.uk) Cllr Spofforth declared an interest and left the room. **NO COMMENT** 22/00357/FUL - 22/00357/FUL | Detached two storey new build dwelling and carport with access and associated site works | Land To The West Of Woodlea Cophall Drove Little Downham Ely Cambridgeshire CB6 2DX (eastcambs.gov.uk) – **NO COMMENT** 22/00388/FUL - 22/00388/FUL | Extension to existing building for storage of drainage equipment | Land North West Of Springfields Straight Furlong Pymoor Ely Cambridgeshire CB6 2EG (eastcambs.gov.uk) Cllr Webb declared a pecuniary interest and left the room. **NO COMMENT** 22/00397/FUL - 22/00397/FUL | Proposed access gate, brick piers and front fencing | 24 Pymoor Lane Pymoor Ely Cambridgeshire CB6 2EE (eastcambs.gov.uk)

DRAFT

		SUPPORT 21/00257/OUT - 21/00257/OUT | Outline application with all matters reserved, except access, appearance, layout and scale for the provision of a new storage building. Provision of a new vehicular access and rebuild of single storey shed to form office. | Site North-West Of Hill Crest Mill Hill Little Downham Cambridgeshire (eastcambs.gov.uk) **Same comments as before.** 22/00018/FUL - 22/00018/FUL | Retain existing mobile classroom | Downham Feoffes School Main Street Little Downham Ely Cambridgeshire CB6 2ST (eastcambs.gov.uk) **NO COMMENT** **Planning Decisions** 22/00176/TRE - 22/00176/TRE | T1 - Prunus 1m Crown Reduction T2 - Elder - fell | 93 Main Street Little Downham Ely Cambridgeshire CB6 2SX (eastcambs.gov.uk) 21/01355/FUL - 21/01355/FUL | Single storey front extension, car port to side, single storey rear extension plus partial conversion of outbuilding | 67 Lawn Lane Little Downham Ely Cambridgeshire CB6 2TS (eastcambs.gov.uk)
8	008/22	**Council Matters:** i) To consider the quotes received for a new website and email system and to appoint a contractor. **RESOLVED** to appoint Eyelid Productions to produce a new website and email system with a .gov domain. **ii)** To discuss and agree the date, time, and format of the Annual Meeting of the Parish. **ACTION: Clerk to request dates from Cllrs for a meeting in May.** iii) To consider a request from Little Downham Cemetery Committee for the Parish Council to become the Burial Authority. **RESOLVED: To investigate process of becoming a Burial Authority**
9	174/22	**Parish Council Land and Assets:** i) Myles Meadow – Awaiting response from CCC. ii) Downham Rec Spectator shelter – in progress. iii) New Picnic Seats – The new seat would arrive next week iv) Tree Survey – In progress. v) FA Grant Application – In progress
10	010/22	**Parish Matters:**
11	011/22	**Highways:** i) LHI Scheme, B1411 – The Clerk gave an update from Highways.
12	012/22	**Ouse Washes:** i) Flood Risk Meetings – ii) Report of damage to the Hundred Foot Bank – still waiting for response from EA relating to the soil analysis.
13	013/22	**Internal Drainage Board:** No meetings have been held.
14	014/22	**Finance:** i) To consider and approve payments as presented on the monthly payment schedule. **RESOLVED:** To accept the payment schedule as presented. ii) To consider a request from the Cemetery Committee for grant funding towards the upkeep of the cemetery. **RESOLVED: to give the Cemetery Committee a grant of £2,500.** iii) To agree fees for the hire of the AWC when re-opened. **RESOLVED**: To set fees at £30 & £15 per hour with a £5 discount for children aged 13 and under.
15	015/22	**Matters to Share or Inform the Next Meeting:** Sutton PC - Flood letter to be put on the May agenda.

DRAFT

		Cllr G Taylor – Pymoor Social Club wish to use the field for their Jubilee celebrations and will put their request to the PC. Cllr Maxey advised some works are due to be done to the Cart Shed at the Conservation Area. Wished to formally record his thanks to the residents who supported the collection of relief items for the Ukraine appeal. Council concurred.
16	016/22	**Confidential Items** To consider in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted that the public and press be temporarily excluded from this meeting. - Members agreed to close the meeting to the public and asked members of the public to leave. Cllr Maxey proposed the contract be renewed, seconded by Cllr Winters, all in favour.
17	182/22	**Date of Next Meeting –** Thursday 5th May 2022, 7pm – Annual Council Meeting followed by the May Full Council meeting. To be held at Pymoor Social Club unless otherwise agreed at the meeting.

Meeting Closed at 21:31

Signed: ……

Dated: ……

DRAFT