Little Downham Parish Council

Notice of Meeting: Full Council Meeting

Date: Monday 2nd December 2024 Time: 8pm

Venue: The Village Hall, Little Downham CB6 3ST

To All Members of the Parish Council. You are hereby summoned to attend the full council meeting of the Parish Council for the purpose of transacting the business as set out below. Any member not able to attend should send their apologies in before the meeting. The meeting is open to members of the public (including the press) but is not a public meeting.

Quorum: 5 **Members: 11** **Vacancies: 0**

Mrs Amy Jacklin – Clerk/Proper Officer, Tuesday 26th November 2024

Mrs Amy Jacklin

AGENDA

24/63 Welcome

24/64 To receive and accept apologies for absence.

24/65 Councillor's Declarations of Interest

1. To receive declarations of Interest from Councillors on the items on the agenda.
2. For declarations of interest received, Councillors to inform the chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
3. To receive written requests for dispensations for disclosable pecuniary interests (if any).
4. To grant any requests for dispensation as appropriate.

24/66 Public and Press Participation Session (10 minutes)

1. Open Forum to provide the opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
2. To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
3. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the chairman. Limited to 3 minutes per person, 10 minutes in total.

24/67 To receive County Councillor & District Councillor Reports

Cllr Bailey and Cllr Dupre to give report.

24/68 Approval of Minutes

1. To approve minutes for signature from Monday 4th November 2024.
2. Matters arising from the minutes (For information only)
3. Clerks Report

24/69 Finance Matters

1. To consider and approve monthly accounts and reconciliation for November.
2. To approve invoices for payment for December.
3. To discuss investing council money into CCLA- Carried forward from November.

24/70 Planning Applications

1. 24/01170/FUL -Two storey extension to rear of existing dwelling, external alterations and creation of two storey garage and office/store. Location: The Common Station Road Little Downham Ely Cambridgeshire.

24/71 Progress on Planning Applications (For Information)

1. 24/00353/FUL Change of use of land from agricultural to vehicle turning area ancillary to existing businesses, including introduction of hardcore surfacing, associated lighting infrastructure, and retention of toilet block and staff room - retrospective. Location: Black Bank Business Centre Black Bank Road Little Downham- Approved
2. 24/00738/FUL Land Northeast Of 1 Seventh Drove Little Downham Cambridgeshire. Description of development: Proposed replacement dwelling- Appeal made to the planning inspectorate.
3. 24/00267/FUL -11 Black Bank Road Little Downham Ely Cambridgeshire CB6 2UA. Description of development: Temporary permission for the siting and use of five container units as offices, and associated works retrospective- Appeal made to the planning inspectorate.

24/72 Council Administration Matters

1. To discuss quotations for the cemetery maintenance for 2025.
2. To discuss the possibility of having a Village Fete in 2025- For any further updates
3. To share progress on the gates/fence at Pymoor Social Club.
4. To discuss for Kendle to attend a digital IOSH one day course from the British safety Council.
5. To agree for the clerk to apply for the Net Zero grant from ECDC for the pavilion.
6. To update council on the progress of the advertisement planning application.

24/73 Recreational Facilities

1. To share the three quotations for the children's playparks from Wicksteed, Online Playgrounds and Kompan
2. To agree for the clerk to submit grant applications to ECDC for S106 and improvements grant for the new children's playpark
3. To discuss quotations for cutting the children's play area hedgerow.
4. To agree the quotation for remedial work on the last electrical check from the pavilion.
5. To agree the quotation for remedial work on the Legionella Risk Assessment.

24/74 Conservation Area

1. To discuss work needed in the Orchard to prevent future flooding.

Motion to Exclude the Public and Press

Under the Public Bodes (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted

24/75 The Book Café

To discuss future funding for the book café.

Re-Admit General Public

24/76 Date of next meeting

Monday 6th January 2025

Chairman: Cllr D Parson

Clerk and RFO- Mrs Amy Jacklin, 5 Third Drove, Little Downham CB6 2UE

Tel: 07354 468757 Email: clerk@littledownhamparishcouncil.gov.uk