Little Downham Parish Council

Notice of Meeting: Full Council Meeting

Date: Monday 13th January 2025 Time: 8pm

Venue: The Village Hall, Little Downham CB6 3ST

To All Members of the Parish Council. You are hereby summoned to attend the full council meeting of the Parish Council for the purpose of transacting the business as set out below. Any member not able to attend should send their apologies in before the meeting. The meeting is open to members of the public (including the press) but is not a public meeting.

Quorum: 5 **Members: 11** **Vacancies: 0**

Mrs Amy Jacklin – Clerk/Proper Officer, Tuesday 7th January 2025

Mrs Amy Jacklin

AGENDA

24/83 Welcome

24/84 To receive and accept apologies for absence.

24/85 Councillor's Declarations of Interest

1. To receive declarations of Interest from Councillors on the items on the agenda.
2. For declarations of interest received, Councillors to inform the chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
3. To receive written requests for dispensations for disclosable pecuniary interests (if any).
4. To grant any requests for dispensation as appropriate.

24/86 Public and Press Participation Session (10 minutes)

1. Open Forum to provide the opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
2. To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
3. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the chairman. Limited to 3 minutes per person, 10 minutes in total.

24/87 To receive County Councillor & District Councillor Reports

Cllr Bailey and Cllr Dupre to give report.

24/88 Approval of Minutes

1. To approve minutes for signature from Monday 2nd December 2024 and Wednesday 10th December 2024.
2. Matters arising from the minutes (For information only)
3. Clerks Report

24/89 Finance Matters

1. To consider and approve monthly accounts and reconciliation for December.
2. To approve invoices for payment for January 2025.
3. To note the CCLA account is open and funds transferred as agreed in Dec full council 2/1/25.
4. To agree a rota for authorising monthly payments.
5. To note the mandate changes have been made regarding the Lloyds account.
6. To agree now to close the two Lloyds accounts.
7. To discuss renewing the Cambridgeshire ACRE membership

24/90 Planning Applications

1. 24/00807/FUL- 10 Pond Lane Little Downham Ely Cambridgeshire CB6 2TW Proposal: External alterations.
2. 24/01239/FUL -18 Park Lane Little Downham Ely Cambridgeshire CB6 2TF Proposal: Change of use from dwelling and annexe to 2 no dwellings and associated works – Retrospective.
3. 24/00811/FUL -13 Main Street Little Downham Ely Cambridgeshire CB6 2ST Proposal: Proposed steel flue for log burner.
4. 24/01260/VARM- Land Southwest of 14 To 20 Ely Road Little Downham Cambridgeshire CB6 2SN Proposal: To Vary Condition 1 (Approved Plans) of previously approved 21/01322/FUM for Erection of 39 affordable dwellings and associated infrastructure.
5. 24/00769/FUL -CN Seeds Ltd 18 Main Street Pymoor Ely Cambridgeshire Proposal: Change of use from agricultural store to laboratory building - Retrospective
6. 24/01325/FUL - Land North East Of 1 Seventh Drove Little Downham Cambridgeshire. Proposal: Replacement dwelling

24/91 Progress on Planning Applications (For Information)

1. 24/00594/FUL -Extension to existing building for storage of drainage equipment, relocation of existing storage containers, demolition of pole barn, extending parking and turning area and a retrospective barn demolition. Location: Farm Buildings Adjacent to Springfields Straight Furlong Pymoor APPROVED
2. 24/00772/AGN- New extension to agricultural building Location: Oaklands Straight Furlong Pymoor Ely Cambridgeshire APPROVED

24/92 Council Administration Matters

1. To discuss putting forward a suggestion for street name for the new development on Ely Road.
2. To discuss changing the date for Aprils PC meeting.

24/93 Recreational Facilities

1. To agree the quotation for remedial work on the Legionella Risk Assessment.

Motion to Exclude the Public and Press

Under the Public Bodes (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted

24/94 The Book Café

To discuss future of the book café.

24/95 The Conservation Area

To discuss future working with the Conservation Area committee.

24/96 To discuss a probation period

To discuss a letter regarding the pavilion cleaner's probation period.

24/97 To discuss overtime or additional hours for the assistant clerk

Re-Admit General Public

24/98 Date of next meeting

Monday 10th February 2025

Chairman: Cllr D Parson
Clerk and RFO- Mrs Amy Jacklin, 5 Third Drove, Little Downham CB6 2UE
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