Little Downham Parish Council

Notice of Meeting: Full Council Meeting

Date: Monday 10th February 2025 Time: 8pm

Venue: The Village Hall, Little Downham CB6 3ST

To All Members of the Parish Council. You are hereby summoned to attend the full council meeting of the Parish Council for the purpose of transacting the business as set out below. Any member not able to attend should send their apologies in before the meeting. The meeting is open to members of the public (including the press) but is not a public meeting.

Quorum: 5 **Members: 11** **Vacancies: 0**

Mrs Amy Jacklin – Clerk/Proper Officer, Tuesday 4th February 2025

Mrs Amy Jacklin

AGENDA

25/14 Welcome

25/15 To receive and accept apologies for absence.

25/16 Councillor's Declarations of Interest

1. To receive declarations of Interest from Councillors on the items on the agenda.
2. For declarations of interest received, Councillors to inform the chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
3. To receive written requests for dispensations for disclosable pecuniary interests (if any).
4. To grant any requests for dispensation as appropriate.

25/17 Public and Press Participation Session (10 minutes)

1. Open Forum to provide the opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
2. To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
3. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the chairman. Limited to 3 minutes per person, 10 minutes in total.

25/18 To receive County Councillor & District Councillor Reports

Cllr Bailey and Cllr Dupre to give report.

25/19 Approval of Minutes

1. To approve minutes for signature from Monday 13th January 2025
2. Matters arising from the minutes (For information only)
3. Clerks Report

25/20 Finance Matters

1. To consider and approve monthly accounts and reconciliation for January 2025
2. To approve invoices for payment for February 2025.

25/21 Planning Applications

1. 24/01250/AND- Advertising Board Location: Land at Church Way Little Downham Cambridgeshire CB6 2UJ- For information ONLY
2. 25/00060/TRE- Proposal: T1 Coniferous tree - Prune overhanging branches to vertical boundary to reduce the fall of bird excrement onto driveway of 99 Main St and to reduce the spread of the tree into our property T2 & T3 Coniferous tree -

Prune overhanging branches to vertical boundary to reduce the fall of bird excrement onto driveway and patio area of 99 Main St and to reduce the spread of the trees into our property

T4 Elder tree- Prune overhanging branches to the vertical boundary to reduce the fall of berries in the autumn and reduce the spread into our property. Location: 97 Main Street Little Downham Ely Cambridgeshire CB6 2SX

25/22 Progress on Planning Applications (For Information)

1. 24/00811/FUL -13 Main Street Little Downham Ely Cambridgeshire CB6 2ST Proposal: Proposed steel flue for log burner APPROVED

25/23 Council Administration Matters

1. To discuss quotations relating to cleaning the war memorial.
2. To discuss the grazing tender for Myles Meadow and The Holts.
3. To discuss refurbishments for the village sign and next steps.

25/24 Recreational Facilities

1. To discuss the councils EDF energy account for the recreational facilities.
2. To share an update on the Net Zero grant and next steps.
3. To note the pavilion has been signed off by building control.
4. To discuss furnishing pavilion meeting room and hiring out the space.
5. To discuss a recommendation of a deep clean of the MUGA from Dura-Sport.

25/25 The Book Café

1. To agree Book Café policies for 2025.

25/26 The Conservation Area

1. To agree the final version of the constitution.
2. To discuss quotations for tree work at The Holts as per the latest tree survey.
3. To discuss the condition of the parking area outside the orchard.

25/27 Date of next meeting

Monday 10th March 2025

Chairman: Cllr D Parson

Clerk and RFO- Mrs Amy Jacklin, 5 Third Drove, Little Downham CB6 2UE

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