Little Downham Parish Council

Notice of Meeting: Full Council Meeting

Date: Monday 10th March 2025 Time: 8pm

Venue: The Village Hall, Little Downham CB6 3ST

To All Members of the Parish Council. You are hereby summoned to attend the full council meeting of the Parish Council for the purpose of transacting the business as set out below. Any member not able to attend should send their apologies in before the meeting. The meeting is open to members of the public (including the press) but is not a public meeting.

Quorum: 5 **Members: 11** **Vacancies: 0**

Mrs Amy Jacklin – Clerk/Proper Officer, Tuesday 4th March 2025

Mrs Amy Jacklin

AGENDA

25/28 Welcome

25/29 To receive and accept apologies for absence.

25/30 Councillor's Declarations of Interest

1. To receive declarations of Interest from Councillors on the items on the agenda.
2. For declarations of interest received, Councillors to inform the chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
3. To receive written requests for dispensations for disclosable pecuniary interests (if any).
4. To grant any requests for dispensation as appropriate.

25/31 Public and Press Participation Session (10 minutes)

1. Open Forum to provide the opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
2. To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
3. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the chairman. Limited to 3 minutes per person, 10 minutes in total.

25/32 To receive County Councillor & District Councillor Reports

Cllr Bailey and Cllr Dupre to give report.

25/33 Approval of Minutes

1. To approve minutes for signature from Monday 12th February 2025.
2. Matters arising from the minutes (For information only)
3. Clerks Report

25/34 Finance Matters

1. To consider and approve monthly accounts and reconciliation for February 2025.
2. To approve invoices for payment for March 2025
3. To consider, and approve any necessary actions arising from, the 2024/25 in-year governance review.

25/35 Planning Applications

1. **25/00179/FUL** -Erection of replacement 2 storey self-build dwelling. Location: Teulu 16 Second Drove Little Downham Ely
2. **25/00147/FUL** Loft conversion. Location: 55A Cannon Street Little Downham Ely Cambridgeshire CB6 2SS
3. **25/00081/FUL** Change of Use from part of existing motorcycle showroom to beauty salon -retrospective Location: Ely Motorcycle Spares First Drove Little Downham Ely Cambridgeshire

4. 25/00214/TRE- Proposal: T1 Prune various trees and large shrubs to provide 1.5m clearance from the building in preparation for works to the thatched roof. Location: The Trees 97 Main Street Little Downham Ely Cambridgeshire

25/36 Progress on planning applications (For information only)

1. 25/00060/TRE- T1 Coniferous tree - Prune overhanging branches to vertical boundary to reduce the fall of bird excrement onto driveway of 99 Main St and to reduce the spread of the tree into our property T2 & T3 Coniferous tree - Prune overhanging branches to vertical boundary to reduce the fall of bird excrement onto driveway and patio area of 99 Main St and to reduce the spread of the trees into our property T4 Elder tree - Prune overhanging branches to the vertical boundary to reduce the fall of berries in the autumn and reduce the spread into our property
   Location: 97 Main Street Little Downham Ely Cambridgeshire CB6 2SX- APPROVED
2. 24/00769/FUL- Change of use from agricultural store to laboratory building – retrospective Location: CN Seeds Ltd 18 Main Street Pymoor Ely Cambridgeshire- APPROVED
3. 24/01325/FUL -Replacement dwelling Location: Land Northeast Of 1 Seventh Drove Little Downham Cambridgeshire- APPROVED

25/37 Council Administration Matters

1. To discuss quotations and additional information relating to cleaning the war memorial.
2. To discuss the grazing tender for Myles Meadow and The Holts.
3. To discuss quotations for the refurbishments for the village sign.
4. To discuss comments from the planning officer regarding the councils open planning application for the advertisement board.
5. To discuss the option for council staff and councillors to have an ID badge.

25/38 Recreational Facilities

1. To discuss the councils EDF energy account for the recreational facilities.
2. To share an update on the solar panel installation at the pavilion.
3. To discuss quotes for furnishing pavilion meeting room.
4. To discuss quotations for the ongoing maintenance for the MUGA and a one off deep clean.
5. To agree Little Downham Cricket fees for the 2025 season.
6. Discuss a proposal from Witchford Colts football.

25/39 The Conservation Area

1. To share an update on the parking area outside the orchard on Hurst Lane.
2. To share plans to drain the flooded area at the kissing gate at Myles Meadow.

25/40 Date of next meeting

Monday 7th April 2025 ****Change of Date for April ONLY****

Chairman: Cllr D Parson
Clerk and RFO- Mrs Amy Jacklin, 5 Third Drove, Little Downham CB6 2UE
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