Notice of Meeting: Little Downham Conservation Committee Meeting

Date: Tuesday 20th May 2025 Time: 7.30pm

Venue: The Book Cafe, Little Downham CB6 3ST

Mrs Amy Jacklin – Clerk, Wednesday 14th May 2025

Mrs Amy Jacklin

AGENDA

25/01 Welcome

25/02 To receive and accept apologies for absence.

25/03 Approval of Minutes

1. To approve minutes for signature from 25th March 2025

25/04 Finance Matters

1. To receive an update on the finances- Alan
2. To give an update on the new bank account.

25/05 Conservation Day- 14th June 2025

1. To receive an update on planning for the event. To distribute any tasks left to organise.

25/06 Works Co-ordinator Sub Committee/Areas of Responsibility

1. To discuss if there is a need for individual roles and responsibilities.

25/07 Work Schedule

1. To review the updated work schedule and to prioritise red works (Inc Holts Pond Bridge)

25/08 The Parish Council Handyman

1. To prioritise a maximum of three jobs for the council's handyman to help with the reduction of the works schedule.

25/09 Honey

1. Sales, advertising, purchasing of jars/labels and who is responsible?

25/10 Meeting Dates

To discuss the frequency of future meetings.

25/11 Date of next meeting

TBC

Chairman: Myles Kumar

Clerk - Mrs Amy Jacklin, 5 Third Drove, Little Downham CB6 2UE

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