Little Downham



Community Hub.

MEETING: Community Hub Meeting Minutes
DATE: Monday 20th April 2026
TIME: 7:30pm
VENUE: Book Café, Little Downham Village Hall

Mrs Amy Jacklin

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Clerk to Little Downham Parish Council

Present: Amy Jacklin (Clerk), Dale Parson, Amber Collins, Clare Scott, Claire Challenger, Denice Maxey, Richard Maxey and Mary Bannister
Start: 7.30pm

1. To receive Apologies
   Jo Waters
   Minutes from 5th January 2026 agreed and signed by committee.

2. Approval of the minutes: All accept minutes.
   Matters arising: Village Hall rejected the application for a new sign for the Community Hub to be situated on the Village Hall external wall.

3. Discuss whether to apply for Waitrose token Scheme: In touch with Debbie from Waitrose- Its £1500 if the committee choose to apply and are accepted. Agreed to say the committee are okay for funding for now, however will keep in touch for later in the year.

4. Warm Hub: To share details of the 2026 funding: £30 payment per month to be paid by BACS from ACRE.

5. Financial Update: Clare Scott- £30-£40 income per month approx. Easter crafts were purchased last month. Adult crafts have taken off and jigsaw very popular, will consider purchasing more to support these groups.

6. To Consider a monthly after school children's craft session in the Village Hall- Committee considered hiring the Village Hall 4-5pm on a Wednesday once per month to host children's crafts which has become increasingly popular. The Community Hub room will only take 20 people. Planned Children's crafts events: 20th May (TBC) and 17th June (Father Day). Dale and Amber will speak to the Village Hall committee to see how this can be arranged adhoc (If there are more than 20 people to move over into the Village Hall)

7. A general update on behalf of the Community Hub volunteers.

Promoting any events around the village, advertise in the Parish Magazine and the School newsletter.
Older Drivers Course- Very well attended
Charity P3 have attended.
Puzzles going very well
Library ticking over- steady number of people
Printer doesn't get much use
Surprise visit from ACRE- Coming back on 13th May, offered to help if needed.
Paused Busy Fingers due to new manager- Hope to get them back
Jason from Barclays has been made redundant so hoping to get another replacement.
Set up easy fund raising- So far raised £45.

8. Any other business
    - Thankyou to all the volunteers who keep the community hub running.
    - Sandwich Board- Will a new one be purchased? Could be left out permanently. Denice will speak to a volunteer to see about refurbishing the old one first.
    - Will we advertise for post for Manager/Co-ordinator- Richard proposes this should be a discussion within the Parish Council. Clerk will put on May agenda for discussion.
    - Queries about puzzle swap- Something different to try. Agreed to try out.
    - Use the Parish Council website for Community Hub Agendas, minutes, info ect

9. Date of Next Meeting
   29th June 2026

10. Close of Meeting
    20.19

Signed……..

Date……