Little Downham Parish Council

Notice of Meeting: Full Council Meeting

Date: Monday 12th October 2026 Time: 7.30pm

Venue: The Village Hall, Little Downham CB6 3ST

To All Members of the Parish Council. You are hereby summoned to attend the full council meeting of the Parish Council for the purpose of transacting the business as set out below. Any member not able to attend should send their apologies in before the meeting. The meeting is open to members of the public (including the press) but is not a public meeting.

Quorum: 5 **Members: 11** **Vacancies: 0**

Mrs Amy Jacklin – Clerk/Proper Officer, Tuesday 6th October 2026

Mrs Amy Jacklin

AGENDA

26/129 Welcome

26/130 To receive and accept apologies for absence.

26/131 Councillor's Declarations of Interest

1. To receive declarations of Interest from Councillors on the items on the agenda.
2. For declarations of interest received, Councillors to inform the chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
3. To receive written requests for dispensations for disclosable pecuniary interests (if any).
4. To grant any requests for dispensation as appropriate.

26/132 Public and Press Participation Session (10 minutes)

1. Open Forum to provide the opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
2. To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
3. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the chairman. Limited to 3 minutes per person, 10 minutes in total.

26/133 To receive County Councillor & District Councillor Reports

Cllr Bailey and Cllr Dupre to give report.

26/134 Approval of Minutes

1. To approve minutes for signature from Monday 14th September 2026
2. Matters arising from the minutes (For information only)
3. Clerks Report

26/135 Finance Matters

1. To consider and approve monthly accounts and reconciliation up to 30th September 2026
2. To approve invoices for payment for October.
3. To review budget 2nd Quarter (July-September 2026)
4. To consider paying clerk for work related travel expenditure.
5. To agree December Budget meeting date.

26/136 Planning Applications

1. **26/01013/FUL** Installation of ground mounted solar panels. Location: Westmoor Paddocks 71 Main Street Pymoor Cambridgeshire CB6 2DY

26/137 Progress on Planning Applications (For information Only)

26/138 Council Administration Matters

1. To agree an additional councillor to join the HR Committee.
2. To discuss the current situation with the village defibrillators.
3. To discuss the current village grass maintenance contractor- Contract ends in 2026
4. To share an update on the movement of the well and bell from the chapel.
5. To agree council dates for 2027.

26/139 Recreational Facilities

1. An update from the Recreational committee and to agree actions from it.
2. To consider changing the contractor for the field maintenance.
3. To review additional costings for Pymoor Playpark project- This includes base works.
4. To give an update on the pavilion floor work

26/140 Conservation Area

1. To discuss the management of *Crassula Helmsii* an invasive weed present in two of the conservation area ponds.
2. To consider a quotation for the remaining tree work in the Conservation Area from the 2023 survey.

26/141 The Great British Energy Community Energy Fund (GBE CEF)

Cllr Travers to give information regarding available grant funding

26/142 Date of next meeting

Monday 9th November 2026

Chairman: Cllr D Parson

Clerk and RFO- Mrs Amy Jacklin, 5 Third Drove, Little Downham CB6 2UE

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