Little Downham Parish Council

Notice of Meeting: Full Council Meeting

Date: Monday 9th November 2026 Time: 7.30pm

Venue: The Village Hall, Little Downham CB6 3ST

To All Members of the Parish Council. You are hereby summoned to attend the full council meeting of the Parish Council for the purpose of transacting the business as set out below. Any member not able to attend should send their apologies in before the meeting. The meeting is open to members of the public (including the press) but is not a public meeting.

Quorum: 5 **Members: 11** **Vacancies: 0**

Mrs Amy Jacklin – Clerk/Proper Officer, Tuesday 2nd November 2026

Mrs Amy Jacklin

AGENDA

26/143 Welcome

26/144 To receive and accept apologies for absence.

26/145 Councillor's Declarations of Interest

1. To receive declarations of Interest from Councillors on the items on the agenda.
2. For declarations of interest received, Councillors to inform the chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
3. To receive written requests for dispensations for disclosable pecuniary interests (if any).
4. To grant any requests for dispensation as appropriate.

26/146 Public and Press Participation Session (10 minutes)

1. Open Forum to provide the opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
2. To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
3. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the chairman. Limited to 3 minutes per person, 10 minutes in total.

26/147 To receive County Councillor & District Councillor Reports

Cllr Bailey and Cllr Dupre to give report.

26/148 Approval of Minutes

1. To approve minutes for signature from Monday 12th October- Full Council
2. To approve minutes for signature from Monday 19th October- Recreational Committee Meeting
3. Matters arising from the minutes (For information only)
4. Clerks Report

26/149 Finance Matters

1. To consider and approve monthly accounts and reconciliation up to 31st October 2026
2. To approve invoices for payment for November

26/150 Planning Applications

26/151 Progress on Planning Applications (For information Only)

26/152 Council Administration Matters

1. To consider a grant application on behalf of the Cemetery Committee (S137)
2. To consider the possibility of a Car boot/Fete in 2027 on the recreational ground.

3. To discuss the current situation with the village defibrillators.
4. To discuss the updated Grass maintenance contract for 2027-2030
5. To share an update on the movement of the well and bell from the chapel.
6. To discuss and agree whether to appoint a solicitor to investigate and advise on the registration of four parcels of land within the parish, including consideration of the associated legal fees to be submitted to the Council.
7. To consider a grant application for FODA (S137)

26/153 Recreational Facilities

1. An update from the Recreational committee and to agree actions from it.
2. To give an update on the pavilion floor work
3. To discuss options for improving the garage space at the Recreational Ground, including the Clerk's proposal to demolish the existing garage and rebuild larger using grant funding. To consider potential funding opportunities and agree on the next steps.
4. To discuss the need for bollards at the recreational ground
5. To discuss and agree to replace the broken light at the pavilion with a sensor-operated light.

26/154 Conservation Area

1. To discuss the management of *Crassula Helmsii* an invasive weed present in two of the conservation area ponds.

26/155 Motion to Exclude the Public and Press

Under the Public Bodes (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted

26/156 To consider response from HR committee re Clerk's requests regarding the pay scale and working hours

Re-Admit General Public

26/157 Date of next meeting

Monday 7th December 2026- Budget Meeting
Monday 14th December 2026- Full Council Meeting

Chairman: Cllr D Parson

Clerk and RFO- Mrs Amy Jacklin, 5 Third Drove, Little Downham CB6 2UE
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